

**Cost of the Form Rs 500/-**

**ODISHA STATE FINANCIAL CORPORATION**  
**HEAD OFFICE: OMP SQUARE, CUTTACK-753 003**

Space for  
passport  
size  
photograph



**For Office use only**  
(Affix Office Seal)  
Tender Form No.....  
Money Receipt No....  
Date.....  
Signature of Issuing Office/Asst.

**TENDER/ APPLICATION FORM FOR PURCHASE OF LAND AND BUILDING OF CORPORATION**

1. i. Name, of the applicant: :
  - ii. Name of the Father / Husband of the Applicant :
  - iii. Present Address At  
PO  
P.S/Via:-  
Dist:-  
Contact Phone No:-
  - iv. Permanent Address At:-  
PO:-  
P.S/Via:-  
Dist
2. Description of the Assets applied for
    - i. Sl.No. of the Advertisement
    - ii. Location of the property
    - iii. Upset price
    - iv. EMD Amount
3. Price offered for the asset at Sl.No.2 Rs. \_\_\_\_\_  
(In words.....)
4. Detail of Earnest Money Deposit(EMD) :
    - (a) Amount deposited : Rs
    - (b) Type of Bank instrument : D/D / Banker's Cheque / Pay order/MT
    - (c) Name of the Bank drawn on :
    - (d) No. & date of Draft/P.O/B.C. :

5. Academic qualification of the applicant : including technical qualification, if any. (copies of supporting certificates should be enclosed)
6. Present profession, business of the applicant with detail information on past experience if any. :
7. Whether the applicant has ever been convicted or facing trial for any criminal or economic offence. :
8. Please mention as to whether the applicant or any of his family members has applied/ availed any loan from any bank/ financial institution including OSFC and if so, details thereof with name of the Bank& Branch.
9. If yes, whether the account is being maintained properly/regularly.
10. Source from where earnest money, security deposit & sale proceed has been arranged/ to be arranged.
11. Whether the applicant has any Bank Account and if so, details thereof (A/c No. & Name of the Bank & Branch) Place:  
Date:

The above statement is true and correct to the best of my knowledge. The conditions of sale notice and specific conditions of sale annexed to the Tender Form are acceptable to me.

**SIGNATURE OF THE APPLICANT**

**Detail of enclosure(Pl. Tick ✓)**

- i. Proof of identity
- ii. Self Attested Photograph
- iii. Requisite EMD
- iv. Photo copy of Money receipt for Rs. 500/-
- v. Any other document(Pl. Specify)


**N.B.I** The tender form should be submitted complete in all respect along with a recent passport size self attested photograph of the applicant along with EMD, proof of identity and other supporting documents failing which it is liable to be rejected. The tender is subject to other terms and conditions as mentioned in the advertisement under which this is being submitted and other conditions of sale as per Annexure of the Tender Form.

**II** In case the Tender form is down loaded from official website of OSFC, the cost of the form should be paid by enclosing a separate Demand Draft/Pay order/Bankers cheque/MT for Rs.500/- only favouring OSFC payable at Cuttack with the tender form failing which the bid will be summarily rejected.



## ODISHA STATE FINANCIAL CORPORATION

### **Tender Form**

### **Annexure**

#### **Terms & conditions of Sale Notice**

1. The bidder shall submit tender form for each item of asset advertised for sale in News Paper at a cost of Rs 500/- each separately. In case of downloaded tender form, a separate Demand Draft /Pay Order/ Banker's Cheque/MT for Rs. 500/- favouring OSFC payable at Cuttack shall be enclosed with the Tender Form failing which the bid will summarily be rejected.
2. Bidders with their identity proof, PAN NO, Photograph, Money Receipt of the tender form along with 5% of the upset price as EMD in shape of Draft/Bankers Cheque/Pay Order shall submit the tender form to participate in the auction.
3. The bidder, whose offer is considered highest and the Committee decides for sale shall have to pay 25% of the upset price/offered price on the spot inclusive of EMD amount in shape of Demand Draft/Pay Order/Banker's Cheque/Money transfer as security deposit on spot or at the Branch Office of the Corporation on the same day prior to acceptance of the sale.
4. Failure on the part of the highest bidder(s) to honour the bids and/or to pay the security deposit shall result in forfeiture of EMD furnished alongwith rejection of the offer.
5. Earnest Money and Security Deposit paid by the bidder, whose offer is accepted by issue of sale letter, shall be forfeited, if he/she/it fails to comply with the terms of the sale within 30 days from the date of issue of sale/intimation letter confirming acceptance of the offered price.
6. The Corporation shall not be liable for past, present and future statutory/institutional or any other dues already accrued or to be accrued on the properties prior to and/ or after the sale.
7. The sale of the property is on "AS IS WHERE IS AND WHAT EVER THERE IS" basis only. Each bidder is advised to inspect the assets and verify all relevant records before submitting the bid. The principle of "CAVEAT EMPTOR" will apply to the sale.
8. The Corporation reserves its option and right for further negotiation/re-negotiation.
9. Intending buyers submitting tenders shall appear before the Sub-Committee either in person or through his/her/their authorized representatives. In case of authorized representative (with identity proof), the bidder shall authorize in writing the person who will appear and negotiate on his/her behalf and attest the signature of the authorized representative. The terms accepted by the authorized representative during the negotiation shall be fully binding on the bidder submitting the tender.

10. Bidder is deemed to have read, understood and accepted all the terms & conditions of sale as attached with this Tender Form and published in the Sale Notice.
11. The bidder(s)/ tenderer(s) shall bear the registration charges for execution of the sale deed as applicable and registration of the assets purchased by the bidder will be done by the Corporation in favour of the successful bidders as per the prevailing guidelines.
12. The tender application shall be submitted in a closed envelope addressed to the Managing Director, OSFC, Cuttack-3 super-scribed with following information on its cover.
  - (i) Location of the property applied for purchase.....
  - (ii) Advertisement No..... dt..... and name of the News paper
  - (iii) Date of meeting .....
  - (iv) Name & address of the applicant, Mobile No.....
13. The Corporation shall not be liable to pay any interest on EMD/ Security Deposit/ Sale proceed / any deposit towards the sales consideration kept with the Corporation for whatsoever reason.
14. The Corporation reserves the right to cancel the sale decided, if in the opinion of the Corporation, the purchaser has given incorrect information or suppressed material facts and may forfeit the amount deposited including EMD.
15. Bidder is deemed to have read, understood and accepted all the terms & conditions of sale as attached with this Tender Form and published in the Sale Notice.
16. The assets published in the sale notice shall be sold on outright payment basis only payable within a maximum period of 30 days of issue of the sale letter.
17. After receipt of the sale letter by the highest bidder on payment of 25% of the upset price/offered price, the auction purchaser shall have to submit an acceptance letter addressed to the Managing Director, OSFC, OMP Square, Cuttack-3 within seven days of the communication.
- 22 The Managing Director, OSFC reserves the right to stipulate any other reasonable condition other than the above specific conditions for the sale of the properties with due consultation of the member of Sub-Committee.
23. In case the purchaser does not take delivery of possession of the properties within seven days from the date of full payment and completion of all sale formalities, the Corporation, at the risk of the tenderer /auction purchaser, will hold the sold properties. The purchaser is liable to pay demurrage and incidental charges thereto incurred by the Corporation in this respect.