

ଓଡ଼ିଶା ରାଜ୍ୟ ଅର୍ଥ ନିଗମ

ODISHA STATE FINANCIAL CORPORATION

INCORPORATED UNDER STATE FINANCIAL CORPORATION ACT, 1951 (NO LXIII OF 1951)

HEAD OFFICE

O.M.P. SQUARE, CUTTACK- 753003
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ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ

ଓ.ଏମ୍.ପି. ସ୍କୱାର, କଟକ-୭୫୩୦୦୩
ଫାକ୍ସ : ୦୬୭୧-୨୪୪୩୬୪୪, ୨୪୪୪୧୯୩
ଇ.ପି.ଏ.କି.ଏକ୍ସ: ୦୬୭୧-୨୪୪୩୦୭୨, ୨୪୪୬୯୯୬
୨୪୪୩୯୨୩, ୨୪୪୩୩୩୭, ୨୪୪୩୨୩୬

Website : www.osfcindia.com

Email : osfcho@osfcindia.com

ADMINISTRATION & PREMISES DEPARTMENT

SHORT QUOTATION CALL NOTICE

- Sealed Quotations in plane paper are invited only from VAT Registered Dealers for supply of Office Stationery, Printed material and Computer Stationery as per the list stated below (List of Items at A & B).
- Dealers shall quote the unit price excluding VAT of each item.
- Materials shall be procured as per our requirement.
- A Bank Draft/Pay Order amounting to ₹500/- (Rupees five hundred) only drawn on any Commercial Bank payable at Cuttack in favour of "ODISHA STATE FINANCIAL CORPORATION" towards Security Deposit (refundable) may be sent along with the quotations.
- All the quotations in sealed cover should be addressed to HoD (APD), OSFC, OMP Square, Cuttack-753003 so as to reach our Office on or before **16.08.2014**.
- The quotations incomplete in any manner or reaching beyond the above stipulated date shall not be entertained.
- The Corporation reserves the right to accept/reject any or all quotations without assigning any reason thereof.
- Dealers are requested to submit samples alongwith the quotations.

For any clarification or further query, dealers are requested to contact HoD (APD), OSFC, OMP Square, Cuttack-753003 during office hour on working days only.

Sd/
HoD (APD)

OSFC No. 2724001/ **93** /2014-15

Dt. 07.08.2014

Copy to HoD (CSD) with a request to hoist the notice in the official web-site of OSFC/ Notice Board of OSFC HO.

Sd/
HoD (APD)

ODISHA STATE FINANCIAL CORPORATION
ADMINISTRATION & PREMISES DEPARTMENT

A - List of Office Stationery

| Sl No. | Name of the Items |
|---------------|------------------------------|
| 1 | Alpin |
| 2 | Stapler Pin (Medium) |
| 3 | Stapler Pin (Small) |
| 4 | Xerox Paper (A-4 size) |
| 5 | Xerox Paper (F/S) |
| 6 | Catridge Paper |
| 7 | Rolling Register (No. 16) |
| 8 | Tag |
| 9 | Envelope (Packet of 100 Pcs) |
| 10 | Note Sheet |
| 11 | Motrin Rat kill |
| 12 | Bleaching Power |
| 13 | Naphthalene |
| 14 | Refill (Big) |
| 15 | Refill (Small) |
| 16 | Fax Ribbon |
| 17 | Thread Bundle |
| 18 | Note Sheet |

B - LIST OF COMPUTER STATIONERIES

| ITEM NO. | ITEM DESCRIPTION | SPECIFICATION | MAKE / MODEL |
|------------------------------------|------------------------------------|--------------------------|------------------------------|
| COMPTER PAPER (1X1000) | | | |
| 1 | 10 X 12 X 1 | 70 GSM | |
| 2 | 10 X 12 X 2 | 60 GSM | |
| 3 | 15 X 12 X 1 | 70 GSM | |
| 4 | 15 X 12 X 2 | 60 GSM | |
| PHOTO PAPER | | | |
| 5 | INKJET PHOTO PAPER | PASSPORT PHOTO (4"x6") | HP |
| LAMINATION PAPER | | | |
| 6 | LAMINATING POLYTHENE | A4 | |
| DOT MATRIX PRINTER CATRIDGE | | | |
| 7 | WIPRO LQ DSI 5235 | DMP CATRIDGE | WIPRO |
| 8 | DMP PRINTER RIBBON | REFILL | WIPRO |
| LASER PRINTER CATRIDGE | | | |
| 9 | HP LASER PRINTER (1000 C) | ORIGINAL HP CATRIDGE | ORIGINAL HP (15 A) |
| 10 | HP LASER PRINTER (1015) | | ORIGINAL HP (12 A) |
| 11 | HP LASER PRINTER (1020) | | ORIGINAL HP (12 A) |
| 12 | HP LASER PRINTER (1505) | | ORIGINAL HP (36 A) |
| 13 | HP LASER PRINTER (M3050) MFPX | | ORIGINAL HP (36 A) |
| 14 | HP LASER PRINTER (M1213 nf) MFPX | | ORIGINAL HP (88 A) |
| 15 | HP LASER PRINTER (M1136) MFP | | ORIGINAL HP (88 A) |
| INKJET PRINTER CATRIDGE | | | |
| 16 | HP DESKJET PRINTER (3515) | ORIGINAL HP CATRIDGE | ORIGINAL HP (B & W) (678) |
| 17 | HP DESKJET PRINTER (3515) | | ORIGINAL HP (COLOUR) (678) |
| DOT MATRIX PRINTER HEAD | | | |
| 18 | WIPRO LQ DSI 5235 | PRINTER HEAD | WIPRO |
| SMF BATTERY OF UPS | | | |
| 19 | SMF BATTERY (26 AH 12 V) | 26 AH 12 V | QUANTA / EXIDE / SU-KAM |
| 20 | SMF BATTERY (7 AH 12 V) | 7 AH 12 V | QUANTA / EXIDE / SU-KAM |
| OTHERS | | | |
| 21 | STICK BINDING (LIGHT COLOUR) | A4 (IN SINGLE FLAP) | REPUTED MAKE |
| 22 | PERMANENT MARKER PEN | BLACK, GREEN, RED, WHITE | LUXOR / REYNOLD |
| 23 | HIGHLIGHTER | GREEN | LUXOR / REYNOLD |
| 24 | CORRECTION FLUID | PEN TYPE | LUXOR / REYNOLD |
| 25 | SHALLOW TAPE (BROWN) | 2" | REPUTED MAKE |
| 26 | SHALLOW TAPE (WHITE) | 1" | REPUTED MAKE |