

ଓଡ଼ିଶା ରାଜ୍ୟ ଅର୍ଥ ନିଗମ
ODISHA STATE FINANCIAL CORPORATION

INCORPORATED UNDER STATE FINANCIAL CORPORATION ACT, 1951 (NO LXIII OF 1951)

HEAD OFFICE

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ମୁଖ୍ୟ ଦାଫ୍ତର

ଓ.ଏମ୍.ପି. ସ୍କୱାର, କଟକ-୭୫୩୦୦୩
ଫାକ୍ସ : ୦୬୭୧-୨୪୪୩୬୪୪, ୨୪୪୪୧୯୩
ଇ.ପି.ଏ.କ୍ସ : ୦୬୭୧-୨୪୪୩୦୭୨, ୨୪୪୬୯୯୬,
୨୪୪୩୯୨୩, ୨୪୪୩୩୩୭, ୨୪୪୩୨୩୩

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ADMINISTRATION & PREMISES DEPARTMENT

SHORT QUOTATION CALL NOTICE

- Sealed Quotation in plain paper are invited only from VAT Registered Dealers for supply of Office Stationery, Printed Materials and Computer Stationery as per the list stated below (Items listed in A+B).
- Dealers shall quote the unit price excluding VAT of each item.
- Materials shall be procured as per our requirement.
- A Bank Draft/Pay Order amounting to Rs.500/- (Rupees five hundred) drawn from on any Commercial Bank payable at Cuttack in favour of "ODISHA STATE FINANCIAL CORPORATION" towards Security Deposit (refundable) may be sent along with the quotations.
- All the quotations in sealed cover should be addressed to HoD (APD), OSFC, OMP Square, Cuttack-3 so as to reach our Office on or before **16.08.2013**.
- The quotation incomplete in any respect or reaching beyond the above stipulated date shall not be entertained.
- The Corporation reserves the right to accept/reject any or all quotations without assigning any reason thereof.
- Dealers are requested to submit samples along with the quotation.

For any clarification or further query, dealers are requested to contact HoD (APD), OSFC, OMP Square, Cuttack-3 during office hour on working days only.

HoD (APD)

Notice to web-site and Notice Board.

(A) - Stationery items required to purchase during the F.Y.2013-2014

Sl No	Name of the items
1	Alpin
2	Battery Pencil
3	Bleaching Powder
4	Envelop Small/Medium
5	Harpic
6	Jems Clip
7	Naphthalene
8	Odonil
9	Punching Machine
10	Pencil Carbon
11	Rolling Register No.16
12	Refill (Big + small)
13	Stamp Pad (Plastic)
14	Stapler Pin
15	Staplers Machine
16	S.F. White Paper
17	Phenyl
18	Tag
19	White Correcting Fluid Bottle
20	Xerox Paper A4
21	F.S.
22	Blue Paper
23	Plastic Folder File
24	Fax Ribbon for MD's Section
25	Xerox Cartridge
26	Xerox Tonner Ink
27	Surf Powder
28	Toilet Cleaning Brush
29	Broom
30	Note Sheet



**ODISHA STATE FINANCIAL CORPORATION
OMP SQUARE, CUTTACK - 753003**

B: CONSUMPTION OF COMPUTER STATIONERIES FOR THE FY 2013-2014

ITE	ITEM DESCRIPTION	SPECIFICATION	MAKE / MODEL
COMPTER PAPER (1X1000)			
1	10 X 12 X 1	70 GSM	
2	10 X 12 X 2	60 GSM	
3	15 X 12 X 1	70 GSM	
4	15 X 12 X 2	60 GSM	
COPIER PAPER			
5	A4 (1X500)	75 GSM	JK
PHOTO PAPER			
6	INKJET PHOTO PAPER	PASSPORT PHOTO (4"x6")	HP
LAMINATION PAPER			
7	LAMINATING POLYTHENE	A4	
DOT MATRIX PRINTER CATRIDGE			
8	WIPRO LQ DSI 5235	DMP CATRIDGE	WIPRO
9	DMP PRINTER RIBBON	REFILL	WIPRO
LASER PRINTER CATRIDGE			
10	HP LASER PRINTER (1000 C)	ORIGINAL HP CATRIDGE	ORIGINAL HP (15 A)
11	HP LASER PRINTER (1015)		ORIGINAL HP (12 A)
12	HP LASER PRINTER (1020)		ORIGINAL HP (12 A)
13	HP LASER PRINTER (1505)		ORIGINAL HP (36 A)
14	HP LASER PRINTER (M3050) MFPX		ORIGINAL HP (36 A)
15	HP LASER PRINTER (M1213 nf) MFPX		ORIGINAL HP (88 A)
16	HP LASER PRINTER (M1136) MFP		ORIGINAL HP (88 A)
INKJET PRINTER CATRIDGE			
17	HP DESKJET PRINTER (3515)	ORIGINAL HP CATRIDGE	ORIGINAL HP (B & W) (678)
18	HP DESKJET PRINTER (3515)		ORIGINAL HP (COLOUR) (678)
DOT MATRIX PRINTER HEAD			
19	WIPRO LQ DSI 5235	PRINTER HEAD	WIPRO
SMF BATTERY OF UPS			
20	SMF BATTERY (26 AH 12 V)	26 AH 12 V	QUANTA / EXIDE / SU-KAM
21	SMF BATTERY (7 AH 12 V)	7 AH 12 V	QUANTA / EXIDE / SU-KAM
OTHERS			
22	STICK BINDING (LIGHT COLOUR)	A4 (IN SINGLE FLAP)	REPUTED MAKE
23	PERMANENT MARKER PEN	BLACK, GREEN, RED, WHITE	LUXOR / REYNOLD
24	HIGHLIGHTER	GREEN	LUXOR / REYNOLD
25	CORRECTION FLUID	PEN TYPE	LUXOR / REYNOLD
26	RAT KILLER	ECONOMY PACK	MORTEIN
27	SHALLOW TAPE (BROWN)	2"	REPUTED MAKE
28	SHALLOW TAPE (WHITE)	1"	REPUTED MAKE